How to Setup Alerts

North Valley Bank

Setting alerts is one of the best ways to both detect fraud and manage your finances. Taking a few minutes to set your custom email and text alerts will give you real time information about your accounts and provide peace of mind. Here's how you do it:

1 Login to online banking

Either on your phone or the desktop, login to NVB online banking. In the top right corner of the screen, click the icon of a person, then click "My Profile," then "Manage My Alerts," then "My Alerts."

2 Add Subscriptions

There is an extensive list of alerts so you can choose the options that best suit your needs. Select ONE alert from the list, then click "Add Subscription." (You can repeat this process to add additional alerts!)

3 Choose the Account

After you add the subscription, the screen will refresh and you can select the NVB account that you are setting the alert for. Customize alerts for your different account types!

4 Customize Alerts

Once you have selected the account, type in the amount that you choose to trigger an alert. YOU choose the amounts for your notifications AND where they will go! Amounts can be updated at any time, too.

5 Add Emails/Devices

Your custom alerts can go to multiple email addresses or phone numbers. Click the link that says "Add/Edit Email or Mobile Device" to enter where you would like your alerts to go.

6 Breathe a bit easier!

Be sure to click "Submit" at the bottom of the screen. You will receive a confirmation message that your alert was saved. Repeat this process to add multiple alerts for multiple accounts.

Have questions? Contact us today!

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